

Digital Images Order Form

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Order Type:

- Low-Resolution Digital File (personal, non-profit or commercial use): **Free** download from website
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- High-Resolution Digital File (commercial, for-profit use): **\$25** per file

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- | | |
|--|--|
| <input type="checkbox"/> Personal Use/Research | <input type="checkbox"/> Publication (print) |
| <input type="checkbox"/> Educational Use | <input type="checkbox"/> Publication (Web/digital) |
| <input type="checkbox"/> Exhibit/Display | <input type="checkbox"/> Presentation/Lecture |
| <input type="checkbox"/> Television/Video | <input type="checkbox"/> Other |

Description of Proposed Use: Please include title and type of publication, presentation, exhibit, etc.

Note: The Missouri Valley Special Collections department requests a complimentary copy of all publications in which our images appear.

Order Sheet

Image Title or Description	8-Digit Barcode Number	Resolution	
		Low	High
1.		<input type="checkbox"/>	<input type="checkbox"/>
2.		<input type="checkbox"/>	<input type="checkbox"/>
3.		<input type="checkbox"/>	<input type="checkbox"/>
4.		<input type="checkbox"/>	<input type="checkbox"/>
5.		<input type="checkbox"/>	<input type="checkbox"/>
6.		<input type="checkbox"/>	<input type="checkbox"/>
7.		<input type="checkbox"/>	<input type="checkbox"/>
8.		<input type="checkbox"/>	<input type="checkbox"/>
9.		<input type="checkbox"/>	<input type="checkbox"/>
10.		<input type="checkbox"/>	<input type="checkbox"/>

For additional images, please print this page and attach to order

Total number of low-resolution images: _____
(No fee for using low-resolution files)

Total number of high-resolution images: _____

Personal/Non-Profit Use: **\$10/image:** \$ _____

Commercial Use: **\$25/image:** \$ _____

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- Email or FTP (no charge)
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- CD – USPS media mail (add \$5.00)
- Other* _____

Subtotal \$ _____

Delivery \$ _____

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**Please contact the Department in advance to request other delivery arrangements. Sorry, no rush orders.*

Payment

- Check (payable to *Kansas City Public Library*) Money Order Cash (pickup orders only)
 Credit Card ePay service: www.kclibrary.org/epay/special-collections

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Number _____

Expiration Date _____ Security Code (3 or 4-digit) _____

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Note: